

APPENDIX 12 – Fees and Charges

SERVICE AREA: Social Services

Income Source	Current Charge (exc VAT) £	Proposed Charge (exc VAT) £	Unit of Charge (per hr / day etc)
Other Local Authority Charges			
NCC Residential Homes (£ per week)			
Blaen-y-pant - Residential Care	560.00	577	per week
Blaen-y-pant - Dementia Care	650.00	670	per week
Parklands - Residential Care	560.00	577	per week
Spring Gardens - Dementia Care	650.00	670	per week
External Respite Facilities (£ per week)			
Centrica	975.00	1005	per week
Day Services (£ per week)			
Day Services/Opportunities – Learning Disability	97.00	100	per day
Day Services/Opportunities – Mental Health/Older People	84.00	87	per day
Spring Gardens Day Opportunities	84.00	87	per day
Supported Housing (£ per week)			
Supported Housing for Learning Disability clients	1,022.00	1053	per week
Newport Residents Charges			
NCC Residential Homes (£ per week – short term stays over 8 weeks and permanent admissions).			
Blaen-y-pant - Residential Care	560.00	577	per week
Blaen-y-pant - Dementia Care	650.00	670	per week
Parklands - Residential Care	560.00	577	per week
Spring Gardens - Dementia Care	650.00	670	per week
<i>Applicable to those who have capital in excess of £50k (capital threshold level set by the WG) or sufficient disposable income.</i>			
NCC Residential Homes (£ per week - short term stays upto 8 weeks duration)			
Blaen-y-pant - Residential Care			
Blaen-y-pant - Dementia Care			
Parklands - Residential Care			
Spring Gardens - Dementia Care			
External Respite Facilities (£ per week – short term stays up to 8 weeks duration)			
Centrica			
Supported Housing (£ per week)			
Supported Housing for Learning Disability clients			
Day Services (£ per day)			
Day Services/Opportunities – Learning Disability			
Day Services/Opportunities – Mental Health/Older People			
Spring Gardens Day Opportunities			
Meal Income (per meal)			
All establishments (service users, visitors and staff)	3.50	3.60	per meal
Legal and Administration Charges			
Deferred Payment Administration Charge (DPA)	100.00	100	each
Legal charge	50.00	50	each
Residential care - provided by external providers			
<i>Applicable to those who have capital in excess of £50k (capital threshold level set by the WG) or sufficient disposable income.</i>			
Residents charge will be dependent on weekly charge from external provider			
Non-residential care - provided by external providers			
Direct payments			
Telecare			
<i>Where services are provided by external providers the charges made are based on actual costs paid to providers (after income assessment has been made)</i>			
Charged under non-residential charging policy and capped at £80 per week (current rate set by WG which may increase from April 2019)			
Pendant Alarm basic package			
Paid for by all residents direct to the alarm provider irrespective of tenancy, at a cost of between £1 and £4 per week			

SERVICE AREA: Regeneration, Investment and Housing

Income Source		Current Charge (exc VAT) £	Proposed Charge (exc VAT) £	Current Retrospective Charge (applies to Building Control Charges only)	Proposed Retrospective Charge (applies to Building Control Charges only)	Unit of Charge (per hr / day etc.)	% Increase
Building Control Fees							
Single Storey Extensions							
Single storey extension, floor area not exceeding 10m ²							
	Full plans charge	325.00	325.00	487.50	487.50	each	0.00%
Single storey extension, floor area exceeding 10m ² but not exceeding 40m ²							
	Full plans charge	404.17	404.17	606.26	606.26	each	0.00%
Single storey extension, floor area exceeding 40m ² but not exceeding 100m ²							
	Full plans charge	570.83	570.83	856.25	856.25	each	0.00%
Two Storey Extensions							
Two storey extension not exceeding 40m ²							
	Building notice charge	466.67	466.67	700.00	700.00	each	0.00%
Two storey extension, floor area exceeding 40m ² but not exceeding 100m ²							
	Full plans charge	570.83	570.83	856.25	856.25	each	0.00%
Loft Conversions							
	Loft conversion that does not include the construction of a dormer	420.83	420.83	631.25	631.25	each	0.00%
	Loft conversion that does include the construction of a dormer	466.67	466.67	700.00	700.00	each	0.00%
Garages and Carports							
	Erection of extension of a non exempt detached domestic garage or carport up to 100m ²	245.83	245.83	368.75	368.75	each	0.00%
	Erection of a non exempt attached single storey extension of a domestic garage or carport up to 100m ²	245.83	245.83	368.75	368.75	each	0.00%
Other							
	Conversion of a garage to a habitable room(s)	245.83	245.83	368.75	368.75	each	0.00%
	Alterations to extend or create a basement up to 100m ²	466.67	466.67	700.00	700.00	each	0.00%
	Underpinning	229.17	229.17	343.76	343.76	each	0.00%
	Renovation of a thermal element to a single dwelling	87.50	87.50	131.25	131.25	each	0.00%
Creation of New Dwelling							
	i) Plan charge	203.13	203.13			each	0.00%

ii) Inspection charge	406.87	406.87			each	0.00%
iii) Building notice charge	610.00	610.00	915.00	915.00	each	0.00%
Internal Alterations						
i) cost of works <£2,000	125.00	125.00	187.50	187.50	each	0.00%
ii) cost of works £2,001 to £5,000	204.17	204.17	306.26	306.26	each	0.00%
iii) cost of works £5,001 to £15,000	245.83	245.83	368.00	368.00	each	0.00%
iv) cost of works £15,001 to £25,000	345.83	345.83	368.75	368.75	each	0.00%
v) cost of works £25,001 to £40,000	441.67	441.67	662.50	662.50	each	0.00%
vi) cost of works £40,001 to £60,000	537.50	537.50	806.35	806.35	each	0.00%
Window Replacement						
Window replacement (non competent persons scheme) - 1 to 3 windows	83.33	83.33	125.00	125.00	each	0.00%
Window replacement (non competent persons scheme) - 4 to 20 windows	125.00	125.00	187.50	187.50	each	0.00%
Window replacement (non competent persons scheme) - 20+ windows	208.33	208.33	312.50	312.50	each	0.00%
Electrical Work						
Electrical work (not competent persons scheme) carried out by a qualified electrician in accordance with BS7671	133.33	133.33	200.00	200.00	each	0.00%
Electrical work carried out by others	279.17	279.17	418.76	418.76	each	0.00%
Installation of Heat Producing Appliance						
Installation of solid fuel heat producing appliance where the installer is not a member of a competent persons scheme	125.00	125.00	187.50	187.50	each	0.00%
Non Domestic Work						
Commercial Building - Floor Area not exceeding 40m ²	533.00	533.00	799.50	799.50	each	0.00%
Commercial Building - Floor Area exceeding 40m ² but not exceeding 100m ²	612.50	612.50	918.75	918.75	each	0.00%
Commercial Building - Floor Area exceeding 100m ² but not exceeding 200m ²	891.67	891.67	1,337.51	1,337.51	each	0.00%
Underpinning - Est. cost up to £50,000	341.67	341.67	512.51	512.51	each	0.00%
Underpinning - Est. cost exceeding £50,000 and up to £100,000	441.67	441.67	662.51	662.51	each	0.00%
Underpinning - Est. cost up to £100,000 and up to £250,000	550.00	550.00	825.00	825.00	each	0.00%
Window Replacement						
Window Replacement - 1 to 20 windows	204.17	204.17	306.63	306.63	each	0.00%
Window Replacement - 21 to 50 windows	325.00	325.00	487.50	487.50	each	0.00%
New Shop front(s)						
Window Replacement - 1 to 20 windows	291.67	291.67	437.51	437.51	each	0.00%
Window Replacement - 21 to 50 windows	370.83	370.83	556.25	556.25	each	0.00%

Renovation of a thermal element - Est. cost up to £50,000	204.17	204.17	306.63	306.63	each	0.00%
Renovation of a thermal element - Est. cost exceeding £50,000 and up to £100,000	245.83	245.83	368.75	368.75	each	0.00%
Renovation of a thermal element - Est. cost exceeding £100,000 and up to £250,000	312.50	312.50	468.75	468.75	each	0.00%
Alterations not described elsewhere inc. structural alterations and installation of controlled fittings						
Estimated cost up to £5,000	204.17	204.17	306.63	306.63	each	0.00%
Estimated cost exceeding £5,000 and up to £15,000	262.50	262.50	393.75	393.75	each	0.00%
Estimated cost exceeding £15,000 and up to £25,000	345.83	345.83	518.75	518.75	each	0.00%
Estimated cost exceeding £25,000 and up to £50,000	508.33	508.33	762.50	762.50	each	0.00%
Estimated cost exceeding £50,000 and up to £75,000	675.00	675.00	1,012.50	1,012.50	each	0.00%
Estimated cost exceeding £75,000 and up to £100,000	795.83	795.83	1193.75	1193.75	each	0.00%
Installation of Mezzanine floor up to 500m ²	587.50	587.50	881.25	881.25	each	0.00%
Office Fit Out - floor up to 500m ²	570.83	570.83	858.25	858.25	each	0.00%
Office Fit Out - floor 500m ² to 2000m ²	733.33	733.33	1,100.00	1,100.00	each	0.00%
Shop fit out - Floor up to 500m ²	570.83	570.83	856.25	856.25	each	0.00%
Shop fit out - Floor 500m ² to 2000m ²	733.33	733.33	1,100.00	1,100.00	each	0.00%
Letter of acceptance to AIs	20.00	20.00	20.00	20.00	each	0.00%
Preliminary enquiries	50% of plan fee		50% of plan fee		each	
Market Rents						
	various based on size of stall and facilities	various based on size of stall and facilities			each	0.00%
Civic Centre Room Hire						
<i>The charges for the Civic Centre below are subject to charging under the following criteria:</i>						
- Full Charge: Industrial or Business Organisations; Organisations whose members are engaged in trade, business or professional practice (other than student associations); Statutory official or Government Bodies including Local Government except where reciprocal arrangements apply.						
- Half Price: Political, Social or Trade Union Groups not included under full price or free						
- Free (this applies to evening sessions only): Organisations devoted exclusively to charitable causes; Societies for the handicapped; Organisations for promotion of recreational activities for young people; Trade Union Branches whose members are employed by Newport City Council; Any political group meetings of Councillors and invited guests are free of charge (provided that not more than 25 % of the people attending the political group meetings are non Councillors). NB Any registered charities chaired by the Mayor of Newport can use the meeting rooms free of charge at any time						
Council Chamber	71.00	74			per session	4.23%
	221.50	232			per day	4.74%
Committee Room 1	37.50	40			per session	6.67%
	113.00	118			per day	4.42%
Committee Room 2	27.00	28			per session	3.70%
	81.00	85			per day	4.94%
Committee Room 3	27.00	28			per session	3.70%

	81.00	85		per day	4.94%
Committee Room 4	27.00	28		per session	3.70%
	81.00	85		per day	4.94%
Committee Room 5	21.80	23		per session	5.50%
	64.50	67		per day	3.88%
Committee Room 7	64.50	67		per session	3.88%
	194.50	202		per day	3.86%
Equipment Hire					
Full facilities in Committee Room 7 including staff assistance	59.50	62		per meeting	4.20%
Council Chamber Microphones	29.75	31		per meeting	4.20%
Council Chamber 1 Microphone	13.00	14		per meeting	7.69%
Community Centres Room Hire					
Caerleon Town Hall					
Non Profit Making/ Voluntary Organisations					
Town Hall	9.80	10.20		per hour	4.08%
Memorial Hall	7.70	8.00		per hour	3.90%
Council Chamber	7.70	8.00		per hour	3.90%
Hire of Kitchen	5.90	6.15		per hour	4.24%
First Floor	7.70	8.00		per hour	3.90%
Small Group Organisations					
Town Hall	12.45	12.95		per hour	4.02%
Memorial Hall	9.75	10.15		per hour	4.10%
Council Chamber	9.75	10.15		per hour	4.10%
Hire of Kitchen	6.80	7.10		per hour	4.41%
First Floor	9.75	10.15		per hour	4.10%
Commercial/ Business (per hour)					
Town Hall	15.35	16.00		per hour	
Memorial Hall	12.45	12.95		per hour	4.02%
Council Chamber	12.45	12.95		per hour	4.02%
Hire of Kitchen	7.95	8.25		per hour	3.77%
First Floor	12.45	12.95		per hour	4.02%
Ringland Community Centre					
Non Profit Making/ Voluntary Organisations (per hour)					
Main Hall	9.80	10.20		per hour	4.08%
Meeting Rooms	7.70	8.00		per hour	3.90%
Hire of Kitchen	5.90	6.15		per hour	4.24%
Small Group Organisations (per hour)					
Main Hall	12.45	12.95		per hour	4.02%

Meeting Rooms	9.75	10.15			per hour	4.10%
Hire of Kitchen	6.80	7.10			per hour	4.41%
Commercial/ Business (per hour)						
Main Hall	15.35	16.00			per hour	4.23%
Meeting Rooms	12.45	12.95			per hour	4.02%
Hire of Kitchen	7.95	8.25			per hour	3.77%
Always Community Centre						
Non Profit Making/ Voluntary Organisations (per hour)						
Main Hall	7.45	7.75			per hour	4.03%
Meeting Rooms	6.65	6.90			per hour	3.76%
Hire of Kitchen	5.30	5.50			per hour	3.77%
Small Group Organisations (per hour)						
Main Hall	10.65	11.10			per hour	4.23%
Meeting Rooms	8.50	8.85			per hour	4.12%
Hire of Kitchen	5.50	5.75			per hour	4.55%
Commercial/ Business (per hour)						
Main Hall	12.75	13.20			per hour	3.53%
Meeting Rooms	9.50	9.90			per hour	4.21%
Hire of Kitchen	5.75	6.00			per hour	4.35%
Rivermead Community Centre						
Non Profit Making/ Voluntary Organisations (per hour)						
Both Halls	19.60	20.40			per hour	4.08%
Main Hall	9.80	10.20			per hour	4.08%
Meeting Rooms	9.50	9.90			per hour	4.21%
Hire of Kitchen	7.10	7.40			per hour	4.23%
Small Group Organisations (per hour)						
Both Halls	22.50	23.40			per hour	4.00%
Main Hall	11.30	11.75			per hour	3.98%
Meeting Rooms	10.90	11.35			per hour	4.13%
Hire of Kitchen	7.40	7.70			per hour	4.05%
Commercial/ Business (per hour)						
Both Halls	28.00	29.10			per hour	3.93%
Main Hall	14.00	14.55			per hour	3.93%
Meeting Rooms	13.30	13.85			per hour	4.14%
Hire of Kitchen	7.70	8.00			per hour	3.90%
Bettws Day Centre						
Non Profit Making/ Voluntary Organisations (per hour)						

Main Hall	9.80	10.20			per hour	4.08%
Day Club	7.70	8.00			per hour	3.90%
Hire of Kitchen	5.90	6.15			per hour	4.24%
Small Group Organisations (per hour)						
Main Hall	11.70	12.15			per hour	3.85%
Day Club	9.20	9.55			per hour	3.80%
Hire of Kitchen	6.40	6.65			per hour	3.91%
Commercial/ Business (per hour)						
Main Hall	15.35	15.95			per hour	3.91%
Day Club	12.45	12.95			per hour	4.02%
Hire of Kitchen	7.95	8.25			per hour	3.77%
Cefn Wood Centre						
Small Group Organisations (per hour)						
Leased to Jitterbug Childcare (From Nov 2018)						
Nov 18 - Apr 19	100.00				per hour	
May 19 - Oct 19		150.00			per hour	
Nov 19 onwards		200.00			per hour	
Museum and Art Gallery						
Educational Publications UK Rights	18.75	18.75				0.00%
Educational Publications World Rights	36.50	36.50				0.00%
Commercial Publications & Websites UK rights	37.50	37.50				0.00%
Commercial Publications & Websites world rights	78.50	78.50				0.00%
Publication Jacket, Covers & Homepages UK Rights	89.00	89.00				0.00%
Publication Jacket, Covers & Homepages World Rights	182.00	182.00				0.00%
Television Flash Fees UK rights	89.50	89.50				0.00%
Television Flash Fees world rights	177.00	177.00				0.00%
Digital Image 300 dpi	6.80	6.80				0.00%
Ship Project						
Staff Consultancy and Training services						
Hourly Rate	40.50	40.50			per hour	0.00%
Staff Consultancy and Training services						
Day Rate	281.00	281.00			per day	0.00%
Faro Arm Rental	79.00	79.00			per day	0.00%
Libraries						
Fines (per day)	0.20	0.20			per day	0.00%
Overdue Administration Adult	0.30	0.30			per letter	0.00%

Replacement Library Card	4.00	4.00			each	0.00%
Lost Books and other items	Sliding scale linked to Book Price	Sliding scale linked to Book Price			each	
Photocopying B&W A4	0.15	0.20			per copy	33.33%
Photocopying B&W A3	0.25	0.30			per copy	20.00%
Photocopying Colour A4	1.10	1.10			per copy	0.00%
Photocopying Colour A3	1.60	1.60			per copy	0.00%
Computer Printout A4	0.15	0.20			per copy	33.33%
Computer Printout A3	0.25	0.30			per copy	20.00%
Hire of Talking Books	1.40	1.40			each	0.00%
Charge for late return of Talking Books	0.20	0.20			per day	0.00%
Family History Research	28.00	28.00			per hour	0.00%
Hire of Rooms	15/ 20	15/ 20			per hour	
Transporter Bridge						
Day Ticket - Adult	3.00	4.00			per ticket	33.33%
Day Ticket - Child	2.00	3.00			per ticket	50.00%
Gondola - Adult (one way)	1.00	1.50			per ticket	50.00%
Gondola - Adult (return)	1.50	2.00			per ticket	33.33%
Gondola - Child (one way)	0.50	1.00			per ticket	100.00%
Gondola - Child (return)	1.00	1.50			per ticket	50.00%
Development Management Fees						
Development Management Fees	Various based on scale of development	Various based on scale of development			per application	0.00%
Pre-application advice	Various depending on the scale of development	Various depending on the scale of development			per application	0.00%
Dangerous Structures - Building Control	0.00	0			per application	0.00%
Demolition Notice	0.00	0			per application	0.00%

Schedule of Fees and Charges 2019/20 - City Services

Income Source	Current Charge (exc VAT) £	Proposed Charge (exc VAT) £	Unit of Charge (per hr / day etc)	% Increase
Exclusive right of burial and issue deed and marker	1,030.00	1,071.00	per plot	3.98%
Standard grave space not exceeding 2.15m x 0.76m (30") including headstone permit	1,030.00	1,071.00	per plot	3.98%
Grave space exceeding 0.92m (36") width (double plot required) including headstone	1,677.00	1,744.00	per plot	4.00%
Purchase of two grave spaces to accommodate Fibreglass burial cube, including headstone	1,705.00	1,773.00	per plot	3.99%
Cremated remains in Garden of Rest – grave space not exceeding 0.23m x 0.92m	492.00	512.00	per plot	4.07%
Interments – including use of grass mats as necessary				
Stillborn child or child not exceeding one month	no charge	no charge	per plot	
Child one month to eighteen years	no charge	no charge	per plot	
Persons exceeding eighteen years	1,119.00	1,164.00	per plot	4.02%
Interment of second person in grave space on same day	178.00	185.00	per plot	3.93%
Cremated remains in full grave space	248.00	258.00	per plot	4.03%
Cremated remains in garden of rest	248.00	258.00	per plot	4.03%
Interment of second person cremated remains in same space on same day	58.25	60.50	per plot	3.86%
Scattering of ashes	135.25	140.50	each	3.88%
Scattering of ashes of second person at same time	58.25	60.50	each	3.86%
Headstones and Tablets – including all inscriptions				
Columbaria Sanctum 2000 Units – above ground	1,592.20	1,656.00	each	4.01%
second and subsequent Interment Sanctum 2000 units	58.25	60.50	each	3.86%
Other Services and Items				
Administrative research of burial records (per 30 minute period)	15.00	15.60	per 30 minutes	4.00%
Provision of fibreglass burial cube	789.40	821.00	each	4.00%
Provision of BROXAP bench and concrete plinth	903.60	940.00	each	4.03%
New Charges for 2019/20				
Exhumation of Ashes		248.00		
Exhumation Full - Facilitation undertaken by approved contractors.		170.00		
Statutory Declaration		50.00		
Change in Circumstances (Grant name, marriage etc)		30.00		
Cancellation of Funeral (48hrs)		300.00		
Change in Funeral Times		30.00		
Copy of Exclusive Right of Burial (LOST/MISPLACED)		15.00		
Grant of Exclusive Right - 50 YEARS		700.00		
Grant of Exclusive Right - 25 YEARS		350.00		
Fee for plot for Non Newport resident		2,060.00		
Additional Tablet on Existing plot with Headstone		176.80		
Transport Highways And Green Services				
RASWA	420.83	420.83	each	0.00%
Skip licence	41.00	41.00	each	0.00%
Unauthorised skips	158.00	158.00	each	0.00%
Private works: new apparatus Sec 50	398.00	398.00	each	0.00%
Sec 50 – Single dwelling new apparatus	398.00	398.00	each	0.00%
Sec 50 – Licence for repair or replace	398.00	398.00	each	0.00%
Sec 50 inspection – repair or replace	257.00	257.00	each	0.00%

Sec 50 inspection of excavations >200m long	398.00	398.00	each	0.00%
S171 Highway Excavation	211.00	211.00	each	0.00%
Tower Crane Over sailing the Highway Licence: 10 working days' notice required.	140.40	140.40	each	0.00%
Road space booking	141.00	141.00	each	0.00%
Filming on the highway (new charge)	141.00	141.00	each	0.00%
Vehicle crossing inspections	97.00	97.00	each	0.00%
Pavement cafe - charge for table plus 4 chairs	133.15	133.15	each	0.00%
Application to erect sign	214.00	214.00	each	0.00%
Traffic Sign – application to extend for excess 12 months	36.50	36.50	each	0.00%
Parking				
Residents parking permits	17.00	30.00	each	76.47%
Visitor parking permits (Book of 10)	7.00	12.00	per book of 10	71.43%
Bus service departure Fees (Market Square)	0.78	0.78	each	0.00%
Business Parking	936.00	1,000.00	per annum	6.84%
ECN's - Excessive Charge Notice	£35/£70	£35/£70	each	
Car Park Charges (exc Maindee)				
Up to 3 hours	2.00	2.50		25.00%
Up to 5 hours	4.00	4.50		12.50%
Over 5 hours	5.50	6.00		9.09%
Maindee Car Park				
Up to 2 hours	0.50	1.00		100.00%
Up to 5 hours	2.00	2.50		25.00%
Over 5 hours	2.50	3.00		20.00%
Allotment Rents	27.40	28.50		4.00%
Waste Collection				
Trade waste collection:-				
Trade sacks				
Trade blue sacks	27.99	29.11	per roll of 13	4.00%
Trade blue labels	55.99	58.23	per pack of 26	4.00%
Recycling sacks	13.50	14.04	per roll of 13	4.00%
Cardboard labels	10.61	11.03	per pack of 10	3.96%
240 Litre bin	5.80	5.86	each	1.03%
360 Litre bin	7.75	7.81	each	0.77%
660 Litre bin	14.20	14.31	each	0.77%
1100 Litre bin	23.65	23.87	each	0.93%
Residual bin replacement	n/a	16.00		n/a
Bulky/Special Collection	6.25	18.00	up to 3 items	188.00%
Cesspit emptying:				
1,000 gallons	168.00	168.00	per 1,000 gallons	0.00%
2,000 gallons	212.00	212.00	per 2,000 gallons	0.00%
Waste Disposal Charges				
Active Waste				
Disposal Charge	50.25	52.26	per tonne	4.00%
Inactive Waste				
Disposal Charge	50.25	52.26	per tonne	4.00%
Parks And Open Spaces				
Belle Vue Park				

Wedding Photography - Annual Permit	76.00	79.00	annually	3.95%
Bandstand Per Events (<i>no VAT</i>)	44.00	46.00	each	4.55%
Caerleon Pavilion				
Caerleon Pavilion (<i>no VAT</i>)	12.30	12.80	per hour	4.07%
Sport and Leisure Pitch Hire				
Football				
Pitch only (adult) (per match/pitch) summer and winter	30.20	32.00	each	5.96%
Pitch and 1 x changing (adult) (per all sports summer and winter)	38.50	40.00	each	3.90%
Changing room (per U16 age group)	20.00	21.00	each	5.00%
Seasonal football charge exclusive use – football pitch only	906.90	943.00	each	3.98%
Seasonal football charge exclusive use - football pitch and changing room	1,034.00	1,075.00	each	3.97%
Seasonal football charge priority - pitch only	476.50	495.00	each	3.88%
Seasonal football charge priority - pitch & changing room	584.00	607.00	each	3.94%
Seasonal football charge standard - pitch only	346.00	360.00	each	4.05%
Seasonal football charge standard - pitch and changing room	466.00	485.00	each	4.08%
Seasonal football charge general use - Sunday sides - pitch only	315.00	328.00	each	4.13%
Seasonal football charge general use - Sunday sides - pitch and changing room	397.00	413.00	each	4.03%
Rugby				
Rugby - exclusive use pitch and changing	1,034.00	1,075.00	each	3.97%
Rugby - exclusive pitch only	907.00	943.00	each	3.97%
Rugby - standard pitch	346.00	360.00	each	4.05%
Rugby - standard pitch and changing	466.00	485.00	each	4.08%
Events				
Charity events (discretionary)	208.00	216.00	each	3.85%
Commercial events per day (minimum per day)	520.00	540.00	each	3.85%
Lodges - Rental Costs				
Grove Park Lodge	516.00	537.00	per month	4.07%
Shaftesbury Park Lodge	508.00	528.00	per month	3.94%
Christchurch Cemetery Lodge	466.00	485.00	per month	4.08%
St.Woolos Cemetery Lodge	531.00	552.00	per month	3.95%
Belle Vue Park - Residential Lodge Rent	531.00	552.00	per month	3.95%

SERVICE AREA: Corporate Services

Income Source	Current Charge (exc VAT) £	Proposed Charge (exc VAT) £	Unit of Charge (per hr / day etc)	% Increase
CCTV for NCC clients	Variable		per SLA	
Environmental Health Advice and Training	Variable	Variable	per contract	
Houses in Multiple Occupation Pre-licensing Advice Service				
Property inspection and report with one schedule & fire plan	N/A	200.00	per survey	
Property inspection and report with 2 schedules & fire plans	N/A	250.00	per survey	
Each additional proposal over 2 proposals above	N/A	50.00	per additional proposal	
Property Surveys (Non-Statutory)	178.88	186.04	per survey	4.00%
Health and Safety - swimming pool/spa pool resamples following unsatisfactory result (plus VAT)	65.52	68.14	per sample	4.00%
Port Health Ship Sanitation Certificates				
Gross Tonnage				
Up to 1,000	85.00	90.00	per certificate	5.88%
1,001 to 3,000	120.00	125.00	per certificate	4.17%
3001 to 10,000	180.00	190.00	per certificate	5.56%
10,001 to 20,000	235.00	245.00	per certificate	4.26%
20,001 to 30,000	305.00	320.00	per certificate	4.92%
Over 30,000	360.00	375.00	per certificate	4.17%
With exception of vessels with capacity to carry between 50 and 100 persons	360.00	375.00	per certificate	4.17%
With exception of vessels with capacity to carry more than 1,000 persons	615.00	640.00	per certificate	4.07%
Extensions to Certificates	55.00	60.00	per certificate	9.09%
Tables and Chairs (Licence)				
Annual Fee	156.00	162.24	per licence	4.00%
4 chairs	57.20	59.49	per licence	4.00%
12 Chairs	88.40	91.94	per licence	4.00%
24 chairs	156.00	162.24	per licence	4.00%
24+ chairs	192.40	200.10	per licence	4.00%
smoking area	52.00	54.08	per licence	4.00%
change name on licence	26.00	27.04	per licence	4.00%
[a] Riding Establishments				
Up to 10 horses	118.56	123.30	per licence	4.00%
11 to 20 horses	144.56	150.34	per licence	4.00%
21 to 30 horses	154.96	161.16	per licence	4.00%
[b] Animal Boarding Establishments				
Pet Sitters	83.20	140.61	per licence	69.00%
Up to 25 animals	135.20	140.61	per licence	4.00%
25 to 50 animals	153.92	160.08	per licence	4.00%
Over 51 animals	179.92	187.12	per licence	4.00%
[c] Pet Shops				
[d] Dangerous Wild Animals	516.88	537.56	per licence	4.00%
[e] Dog Breeding Establishments	112.32	116.81	per licence	4.00%
[f] Zoo Licence	985.92	1025.36	per licence	4.00%

<i>For [a] to [f] above, in addition to the licence fee, the licensee to pay the Council's veterinary fees</i>				
Legal Services				
Local Land Charges Nlis Official Search (LLC1 and Con 29 R)	108.00	108.00	per search	0.00%
Local Land Charges Official Search (LLC1 and Con 29 R)	110.00	110.00	per search	0.00%
Optional questions	12 (for 20 out of 22 questions) 15 (2 out of the 22 questions)	12 (for 20 out of 22 questions) 15 (2 out of the 22 questions)	per search	
Solicitors own questions	25.00	25.00	per search	0.00%
Additional parcel fee (Con29 R)	24.00	24.00	per search	0.00%
Additional parcel fee (total)	25.00	25.00	per search	0.00%
Query re: personal search (dealing with errors etc)	25.00	25.00	per search	0.00%
Stray Dogs Reclaiming Fees:				
Dogs reclaimed after one day	90.48	94.10	per dog	4.00%
Dogs reclaimed after two day	104.00	108.16	per dog	4.00%
Dogs reclaimed after three day	117.52	122.22	per dog	4.00%
Dogs reclaimed after four day	131.04	136.28	per dog	4.00%
Dogs reclaimed after five day	144.56	150.34	per dog	4.00%
Dogs reclaimed after six overnight stays	158.08	164.40	per dog	4.00%
Dogs reclaimed after seven overnight stays	171.60	178.46	per dog	4.00%
Dogs reclaimed and staying with the kennels for an extended period (charge per night)	11.00	11.44	per dog	4.00%
<i>However there will be discretion given to the Kennels Officer on the level of charging due to unusual circumstances. Further, where the Council has found it necessary to pay for vet treatment, these fees should be passed on to the owner reclaiming the dog.</i>				
Dog re-homing fee :				
Puppies up to 1 years old	160.00	166.40	per dog	4.00%
Dogs aged 1-3 years old	140.00	145.60	per dog	4.00%
Dogs aged 3-6 years old	120.00	124.80	per dog	4.00%
Dogs aged 6 years old +	100.00	104.00	per dog	4.00%
Tagging inc. VAT	15.00	15.60	per tag	4.00%
Removal from home	49.00	50.96	per removal	4.00%
<i>However there will be discretion given to the Kennels Officer on the level of charging due to unusual circumstances</i>				
Property naming/renaming (does not cover newly built properties)	43.26	43.26	per property	0.00%
Single Plot Development	118.98	118.98	per plot	0.00%
Development 2+ Plots	118.98 + 43.26 per additional plot	118.98 + 43.26 per additional plot	per site/plot	
Changes to Development Layout after Notification	43.26 per plot affected	43.26 per plot affected	per plot	
Street Renaming at Residents Request	118.98 + 43.26 per property	118.98 + 43.26 per property	per street/property	
Confirmation of Address to Conveyancers etc	43.26	43.26	per property	0.00%
[a] Ear piercing, acupuncture, electrolysis and Tattooing - Registration				
Premises	95.68	99.51	per registration	4.00%
Practitioners	95.68	99.51	per registration	4.00%
Replacement Certificates	23.92	24.88	per certificate	4.00%
Temporary Premises for Public Event	66.00	68.64	per registration	4.00%
Temporary Practitioners for Public Event	33.00	34.32	per registration	4.00%

Voluntary Surrender of Food Certificate	57.20 for first half hour and 57.20 for every additional half hour or part thereof plus VAT	59.49 for first half hour and 59.49 for every additional half hour or part thereof plus VAT	per certificate	4.00%
Collection and Disposal of Food (with or without agreement)	To be determined by weight and cost of disposal	To be determined by cost of disposal and officer time	per disposal & hour	
Food Hygiene Rating Scheme - Rescore Fee	160.00	180.00	per certificate/ abortive visit	12.50%
[c] Export Health Certificates				
Export Health Certificate - Food Safety (per certificate)	112.32	116.81	per certificate	4.00%
Local land searches/Environmental Information Regulations requests in respect of contaminated land etc. [other than those under the Local Land Charges Act 1975]	56.16 for first hour and 56.16 for each additional hour or part thereof	58.40 for first hour and 58.40 for each additional hour or part thereof	per hour	4.00%
UK Entrance Clearance - Premises Assessment				
Property inspection	178.88	186.04	per inspection	4.00%
Re-assessment for additional person (within 6 months)	91.52	95.18	per assessment	4.00%
Houses In Multiple Occupation Licensing Fees				
(i) Initial Licence	937.04	974.52	per licence	4.00%
(For larger HMO (6+ units of accommodation/households))	54.08 extra per additional unit up to a max of 1,639	56.24 extra per additional unit up to a max of 1,704	per additional accommodation unit	4.00%
(ii) Renewal of Licence made before expiry of existing licence	740.48	770.10	per renewal	4.00%
(For larger HMO (6+ units of accommodation/households))	£54.08 extra per additional unit up to a max of 1,442	£56.24 extra per additional unit up to a max of 1,499	per additional accommodation unit	4.00%
(iii) Renewal of Licence made after expiry of existing licence	937.04	974.52	per renewal	4.00%
(For larger HMO (6+ units of accommodation/households))	£54.08 extra per additional unit up to a max of 1,442	£56.24 extra per additional unit up to a max of 1,499	per additional accommodation unit	4.00%
(iv) Licensing following revocation of previous licence (where ownership unchanged)	740.48	770.10	per application	4.00%
(For larger HMO (6+ units of accommodation/households))	54.08 extra per additional unit up to a max of 1,442	£56.24 extra per additional unit up to a max of 1,499	per additional accommodation unit	4.00%
(v) Licence Variations				
Property inspection required	84.24	87.61	per Variation	
Camp Site Licences	648.96	674.92	per site licence	4.00%
Mobile Homes				
Site Licence fees - small site (3-10 caravans)	648.96	674.92	per site licence	4.00%
Site Licence fees - medium site (11-49 caravans)	724.88	753.88	per site licence	4.00%
Site Licence fees - large site (50+ caravans)	865.28	899.89	per site licence	4.00%
Site Licence fees - sites of 2 or fewer pitches	0.00	0.00	per site licence	

Amendment to site licence conditions - variation	59.28	61.65	per amendment	4.00%
Amendment to site licence conditions - variation requiring an inspection	151.84	157.91	per amendment	4.00%
Fee to deposit site rules	48.88	50.84	per fee	4.00%
Fee for replacement licence	14.56	15.14	per replacement licence	4.00%
Fixed Penalty Notice charge	81.12	84.36	per FPN charge	4.00%
Housing Act 2004 Notice Fees				
Each additional notice (where schedule is identical) served on another recipient at the same time (charges added and split equally across recipients)	400.00	400.00	per notice	0.00%
	54.00	54.00	per notice	0.00%
Works in Default - Administration fee				
	Fee charges by the contractor (ex.VAT) plus:	Fee charged by the contractor (ex.VAT) plus:		
	20% for fees up to £1,000	20% for fees up to £1,000		
	10% for fees £1,001+	10% for fees £1,001+		
	*Fee charged by contractor plus "officer time" charge (up to a mx. Of the above charge) where EH Manager agree defaulter has special circumstances.	*Fee charged by contractor plus "officer time" charge (up to a max. of the above charge) where RS Manager agrees defaulter has special circumstances.		
Port Health – Water Sampling				
(i) Drinking water – Microbiological (First Sample) (Plus VAT)	95.06	98.86	per sample	4.00%
(ii) Drinking water – Microbiological (each subsequent sample) (plus VAT)	67.16	69.85	per sample	4.00%
(iii) Legionella water sample (first sample) (plus VAT)	113.44	117.98	per sample	4.00%
(iv) Legionella water sample (each subsequent sample) (plus VAT)	84.84	88.24	per sample	4.00%
Port Health – Organic Animal Feed and Food Import Certificate				
	45.00	46.80	Research on internet there is a national flat rate charge of £45	4.00%
Sports Grounds General Safety Certificates				
General Safety Certificates	Cost recovery up to maximum of £500	Cost recovery up to maximum of £500	per certificate	0.00%
Special Safety Certificates for Sports Grounds	150.00	156.00	per certificate	4.00%
CCTV Monitoring for external clients				
	Variable		per SLA	
Street Trading				
City centre pitch - application fee (monthly)	54.08	56.24	per licence	4.00%
City centre pitch - application fee (quarterly/full year)	162.24	168.73	per licence	4.00%
License fee (daily) - static trader	48.88	50.84	per licence	4.00%
License fee (weekly) - static trader	97.76	101.67	per licence	4.00%

License fee (monthly) - static trader	270.40	281.22	per licence	4.00%
License fee (quarterly) - static trader	378.56	393.70	per licence	4.00%
License fee (full year) - static trader	865.28	899.89	per licence	4.00%
City centre pitch - license fee (full year) - static trader	2,704.00	2,812.16	per licence	4.00%
License fee (daily) - mobile trader	48.88	50.84	per licence	4.00%
License fee (weekly) - mobile trader	97.76	101.67	per licence	4.00%
License fee (monthly) - mobile trader	130.00	135.20	per licence	4.00%
License fee (quarterly) - mobile trader	162.24	168.73	per licence	4.00%
License fee (full year) - mobile trader	324.48	337.46	per licence	4.00%
Taxi Licensing Fees				
Vehicles - less than 5 years	83.00	83.00	per licence	0.00%
Vehicles – more than 5 years, less than 10	114.00	114.00	per licence	0.00%
Vehicles – over 10 Years	166.00	166.00	per licence	0.00%
Drivers 3 year	249.00	249.00	per licence	0.00%
Driver instalments	83.00	83.00	per licence	0.00%
Operators 1-9 vehicles	1,000.00	1,000.00	per licence	0.00%
Operators 10-19 vehicles	1,500.00	1,500.00	per licence	0.00%
Operators 19-35 vehicles	2,000.00	2,000.00	per licence	0.00%
Operators 35+ vehicles	2,500.00	2,500.00	per licence	0.00%
Replacement rear plate	19.00	19.00	per item	0.00%
Replacement internal plate	12.00	12.00	per item	0.00%
Replacement licence	6.00	6.00	per licence	0.00%
Replacement bracket	13.00	13.00	per item	0.00%
Replacement Badge	19.00	19.00	per item	0.00%
Transfer Plate	65.00	65.00	per item	0.00%
Change of vehicle	115.00	115.00	per licence	0.00%
Knowledge test	65.00	65.00	per test	0.00%
Scrap Metal				
Site Licence	431.60	448.86	per licence	4.00%
Variation of licence	48.88	50.84	per licence	4.00%
Collectors licence	280.80	292.03	per licence	4.00%
Ceremony Charges for Naming and Vow Renewal Ceremonies				
Booking fee	70.00	70.00		0.00%
Mansion House - Monday to Thursday	250.00	270.00	per event	8.00%
Mansion House - Friday	305.00	325.00	per event	6.56%
Mansion House - Saturday (includes Premier Package)	340.00	360.00	per event	5.88%
Approved Venue - Monday to Thursday	355.00	375.00	per event	5.63%
Approved Venue - Friday	410.00	430.00	per event	4.88%
Approved Venue - Saturday	445.00	475.00	per event	6.74%
Approved Venue - Sunday, Bank holidays	515.00	535.00	per event	3.88%
Commemorative certificate packs	10.00	10.00	per pack	0.00%
Save the Date Fee	25.00	25.00	per request	0.00%
Certificate Fees				
	341.67	355.34	each	4.00%
Certificate Search Fees				
Search 1 year either side of date	0.00			
Search a further 5 years	10.00	10.00	per request	0.00%
Search a further 10 years	18.00	18.00	per request	0.00%
Same Day Service				
Standard Certificate - premium for issuing certificate on same day	7.00	10.00	per certificate	42.86%
Short Certificate - premium for issuing certificate on same day	7.00	10.00	per certificate	42.86%
Telephone Orders				
Administration Charge - Registrar Certificate	2.00	3.00	per application	50.00%

Administration Charge - Superintendent Certificate	4.00	5.00	per certificate	25.00%
Same day service certificates *	21.00	25.00		19.05%
Regular service applications *	14.00	15.00		7.14%
<i>* These total charges are made up of 3 elements - the certificate (statutory fee) plus same day issue (non-statutory, if applicable) and telephone order elements (non-statutory) - see sections above</i>				
Private Water Supplies				
Risk Assessment (each assessment) - Up to 3 hours	£168.48 for up to 3 hours plus £56.16 for each additional hour or part thereof, up to a maximum of £500*	£174.72 for up to 3 hours plus £58.41 for each additional hour or part thereof, up to a maximum of £500*	per assessment	4.00%
Sampling (each visit)	£100*	£100*	per sample	0.00%
Investigation (each investigation)	£100* plus the analysis cost	£100* plus the analysis cost	per investigation	0.00%
Grant of an authorisation (each authorisation)	£100*	£100*	per authorisation	0.00%
Analysis (taken under regulation 10)	£25*	£25*	per analysis	0.00%
Analysis (taken during check monitoring)	Analysis cost up to £100*	Analysis cost up to £100*	per analysis	0.00%
Analysis (taken during audit monitoring))	Analysis cost up to £500*	Analysis cost up to £500*	per analysis	0.00%
<i>* Maximum permitted by regulation</i>				
Fireworks - all year sales licence (set at statutory maximum)	500.00	500.00	per licence	0.00%
Ceremony Charges for Marriage and Civil Partnership				
Approved Premises License	1,560.00	1,600.00	per licence	2.56%
Mansion House - Monday to Thursday	250.00	270.00	per event	8.00%
Mansion House - Friday	305.00	325.00	per event	6.56%
Mansion House - Saturday (includes Premier Package)	340.00	360.00	per event	5.88%
Approved Venue - Monday to Thursday	355.00	375.00	per event	5.63%
Approved Venue - Friday	410.00	430.00	per event	4.88%
Approved Venue - Saturday	445.00	465.00	per event	4.49%
Approved Venue - Sunday, Bank holidays	515.00	535.00	per event	3.88%
Register Office (simple ceremony)	46.00	46.00	per event	0.00%
Church/Chapel ceremony attendance	86.00	86.00	per event	0.00%
Legal notice of marriage or civil partnership	35.00	35.00	per notice	0.00%
Certificate (issued at time of registration)	4.00	4.00	per certificate	0.00%
Certificate (issued within 28 days)	7.00	7.00	per certificate	0.00%
Citizenship Ceremonies	90.00	95.00	per event	5.56%
Single Adult	30.00	35.00	per event	16.67%
Same Day Service				
Certificate (from archive)	10.00	10.00	per certificate	0.00%
Regular Service				
Standard Certificate (from archive)	10.00	10.00	per certificate	0.00%
Short Certificate (from archive)	10.00	10.00	per certificate	0.00%
Legal Services				
Local Land Charges (LLC1 only)	6.00	6.00	per search	0.00%
Local Land Charges (Nlis LLC1))	4.00	4.00	per search	0.00%
Additional parcel fee (LLC1)	1.00	1.00	per search	0.00%